Welcome to our school. Whilst you are here, we would like to ensure your visit is as safe as possible.

Safeguarding Our Children

If you have any concerns regarding the safety and wellbeing of any child in our school, you should report these concerns to the Designated Safeguarding Lead immediately.

Mrs L. Duggin (DSL) Headteacher

Mrs T. Freeman (DDSL) Deputy Headteacher

Mrs N. Jones (DDSL) Senior leader

Health and Safety

Always pay attention to your surroundings. Should you have any concerns regarding safety, please inform the school office.

Smoking and Vaping

We are a smoke free school and therefore, smoking and vaping are not permitted on school site.

Mobile Phones

Mobile phones are not to be used in shared spaces where children are present. Please keep phones locked away and do not carry phones around school.

Dogs

Only guide or assistance dogs are permitted on school site.

On Site

The school office is located in the main reception. On arrival you will be asked to sign in and your identification will be checked. You will be given a visitor's lanyard and asked to read our safeguarding and safety information. Your lanyard must be worn at all times. When departing from the school, you will need to sign out and return your visitors lanyard.

Fire

On hearing the fire alarm, do not put yourself or others at risk.

Please evacuate the building at the nearest exit and report to the fire assembly points on the school playground.

Please ensure you are aware of:

- The nearest exit
- How to raise the alarm
- The location of the assembly area

Accidents

If you have an accident or feel unwell, please ensure that our office staff are made aware. We can arrange assistance from a first aider or seek further help if needed.

Mobility/Health

Please let us know of any mobility or health issues which may enable us to make your visit safe.

Hot Drinks

Hot drinks should not be carried around the building or consumed in the presence of children.